

# Northwestern

## PRITZKER SCHOOL OF LAW

### 2022-2023 Exchange Information Sheet

#### Application Procedures and Forms

Once you have been nominated by your university to study at Northwestern Law, the International Programs Office will send you an application to complete. Applications for the Fall Semester are due on March 1<sup>st</sup> and those applying for the Spring Semester must submit their applications by October 1<sup>st</sup>. These dates must be maintained in order to receive your student visa on time.

#### Visa Requirements

After you have been accepted, you will need to begin the visa application process. Our Admissions Office will send you a Visa Instruction Packet and a Pre-Matriculation Guide to help prepare you for your semester here. We will also send you a Registration and Course Guide that provides information about signing up for classes. We recommend that you review all of these materials prior to arriving at the Law School.

#### Student Fees

All full-time students will incur the following additional fees:

- Student Activity Fee: \$150.00
- SEVIS Fee (only once visa is received): \$220.00

*Amanda Hansen, in the Office of Admissions, will provide instructions when the DS-2019 document is ready.*

Any additional questions regarding the payment process of the additional fees should be directed to Amanda Hansen: [amanda.hansen@law.northwestern.edu](mailto:amanda.hansen@law.northwestern.edu).

#### Entrance Health Requirements

All entering students are required to provide a thorough medical history. After you have been accepted by Northwestern, you will need to complete and submit the Admission Health Record form, and review and fulfill the Immunization Requirements on the [Health Service website](#).

#### Student Health Insurance

All Northwestern students are required to have health insurance approved by Northwestern. Please do not purchase health insurance as students are required to obtain the Northwestern plan. Students meet this requirement by enrolling in the Northwestern University Visiting Scholar Health Insurance Plan, sponsored by [Aetna Student Health](#). Complete details of the plan, including coverages, premiums and deductibles can be found in the [Visiting Scholar Plan Brochure](#).

Students complete the Visitor and Dependent Information portion on the [VSP Application](#) and send it to Margaret Hackbarth via email at [international.programs@law.northwestern.edu](mailto:international.programs@law.northwestern.edu).

It is the STUDENT'S RESPONSIBILITY to review information on [Student Health Insurance requirements](#).

If you have any questions or concerns about the Visiting Scholar Plan, please contact Whitney Williams: [whitney.williams@northwestern.edu](mailto:whitney.williams@northwestern.edu).

## Course Registration

You can view the Northwestern Law School course catalog on the [Curricular Offerings website](#) and under "Current Course Listings" on the [Registration and Records website](#). Please note that course offerings may frequently change.

Prior to the registration period, you will receive an e-mail including your Northwestern Net ID, password, and instructions on how to activate your Net ID. All course registration is completed online through [CAESAR \(Computed Assisted Electronic Student Access Route\)](#) well ahead at your arrival on campus.

**Requirements:** You are required to be enrolled in *at least eight (8) credits per semester* to maintain your full-time student status and be in compliance with your visa requirements.

**Add/Drop Period:** The first week of the semester allows students to add or drop courses. During this period, it allows students to examine the Professor and course, and whether it will suit their needs and interests. If you need guidance for selection of courses, please contact Adi Altshuler, the Director of International Programs, at [a-altshuler@law.northwestern.edu](mailto:a-altshuler@law.northwestern.edu).

## Housing Information

The law school does not have on-campus housing. [StudentSpace](#) is a free apartment finding service located in the Streeterville area. They are available to help you find the perfect apartment in the city. A list of frequently asked questions about housing is available on the [Student Housing website](#). Housing options near campus:

- [McClurg Court Center](#), 333 E. Ontario
- [Axis](#), 441 E. Erie
- [Cityfront Place](#), 400 N. McClurg Court
- [The Streeter Luxury Apartments](#), 345 E. Ohio
- [The Chatelaine](#), 215 E. Chestnut
- [Lake Shore Plaza](#), 445 E. Ohio
- [420 E. Ohio Apartments](#)
- [Gold Coast City Club Apartments](#), 860 N DeWitt
- [Related](#), 500 N. Lake Shore Drive
- [Atwater Apartments](#), 355 E. Ohio

## Contact Information

**Primary Contact:** Margaret Hackbarth

**Email:** [international.programs@law.northwestern.edu](mailto:international.programs@law.northwestern.edu)

## 2022-2023 Semester Academic Calendar

Link to Academic Calendar:

[https://www.law.northwestern.edu/academics/acad\\_calendar/?yr=2022](https://www.law.northwestern.edu/academics/acad_calendar/?yr=2022)

### August

- 22-26 Orientation week
- 29 Fall semester classes begin

### September

- 5 Labor Day Holiday, no classes

### November

- 24-25 Thanksgiving Holiday, no classes
- 30 Follow Thursday schedule

### December

- 1 Fall semester classes end
- 2 Review sessions and reading period
- 3-15 Fall semester examinations

### January

- 9 Spring semester classes begin
- 16 Martin Luther King Jr. Day, no classes

### March

- 18-26 Spring break
- 27 Northwestern Monday (no classes)
- 28 Spring semester classes resume (follow Monday schedule)

### April

- 18 Spring semester classes end
- 19-21 Review sessions and reading period
- 22-May 4 Spring semester examinations

### May

- 4 Spring semester exams end
- 12 Law School Convocation